

Thank you for your interest in the 2009 Cardinal Health Building Healthy Communities Grant Program. Cardinal Health is focusing on strategic partnerships to create healthy and vibrant communities where our employees live and work. Investments in central Ohio will be made to non-profit organizations and programs focusing on preventative healthcare and wellness in the following areas:

1. Preventative healthcare education, programming and community partnerships
2. Health literacy, patient education and engagement
3. Prevent the abuse and misuse of prescription drugs

The Cardinal Health Foundation will support a variety of activities in these areas July '08 through June '09 with grants ranging from \$15,000 - \$50,000. The Cardinal Health Foundation will consider letters of intent bi-annually. Listed below are important dates to note:

Grant cycle 1:

- August 29 – Letter of intent due
- September 8 – Invitation to select organizations to submit full proposal
- October 3 – Full proposals deadline
- Mid-November – Approvals and grant distributions

Grant cycle 2:

- January 30 – Letter of intent due
- February 27 – Invitation to select orgs to submit full proposal
- March 27 – Full proposals deadline
- Mid-May – Approvals and grant distributions

Hard copy or email proposals will not be accepted. Letters of intent received after these deadlines will not be considered.

Visit the following link to submit the organization's letter of intent in a PDF or Word document. Only these two formats will be accepted.

www.cardinalhealth.com/community

Following review of the letters of intent submitted under the Building Healthy Communities Grant Program, those selected by the corporate community relations department will be invited to submit a full proposal.

Please note: The Cardinal Health Foundation will not provide dollars toward general operating support or event sponsorship.

Information required

Please be sure to include the following information in your proposal:

- Description of program or project (3-page maximum)
- Program budget (use template provided on website)
- Copy of the organization's 501c3 IRS Letter of Determination

Letter of intent criteria

In the organization's letter of intent, please use 12 pt, Arial font; 1" margins, single-spaced and include page numbers.

The primary criteria for the awarding of these grants will be that they relate to healthy communities and preventative care activities. The program's criteria will focus on the following:

- Education, programming and community partnerships that promote healthy schools, communities and active lifestyles for children, families and the elderly.
- Creating patient- and family- centered medical environments that stress clear communication and understanding of treatment plans, and enable individuals to read and better understand and act on healthcare information and manage personal health.
- Education to engage and support individuals in their personal and family healthcare and assure the safe use of prescription medication. School-based education programs focused on education and prevention of prescription and over-the-counter drug abuse and misuse. Education, communication, programming for adults and the elderly around safe use of prescription medications.

Applicants should develop programs and apply for funding that supports and adds value to evidence-based efforts or promising practices in this field.

In addition to evaluating a program's relevance to health and wellness, corporate community relations will consider the following criteria in reviewing the organization's letters of intent:

Description

- Provide general information about the organization.
- Provide a description of the program for which the organization is seeking funding. Explain the need and scope of the problem and why this program is important to resolve this particular issue and how what your organization is proposing will make an impact.

Measurable

Describe baseline data related to the project and specific long and short term goals to improve outcomes.

Collaborative

Describe community partnerships to support the project. (Letters of collaboration will be requested with the full proposal application.)

Leadership support / organizational capacity

- Provide a brief description of who is leading this work and how leadership is involved in this project, if applicable.
- How is the organization supporting this project with cash or in-kind contributions?
- If additional resources are needed to implement the effort, describe how those resources will be obtained.
- How will this work help the organization to be more transparent and responsive to the community?

Additional criteria will be requested when invitations for full proposals are extended to organizations selected by corporate community relations. These will include:

Sustainable

Describe how this project can continue after the grant ends.

Replicable

- Describe how the knowledge gained can be disseminated in your geographic area and beyond.
- Would you be interested in sharing your outcomes/processes with others – at a local, state or national level? If yes, please describe how your organization might do that.

The Cardinal Health Foundation will also require a mid-year progress report measuring outcomes.

Scoring

Corporate community relations will consider each letter of intent based on the following point system:

- General information about the organization (0-20 pts)
- Description of program (0-25)
- Measurable (0-10 pts)
- Collaborative (0-10 pts)
- Leadership support / organizational capacity (0-10 pts)
- Budget (0-20 pts)

If you have questions, please contact the Cardinal Health Foundation at communityrelations@cardinalhealth.com.

Best of luck!